

Reservation Information for Cascades Hall at Delphi Falls County Park



Host a small celebration, meeting, or event with an amazing view of the Lower Delphi Falls.



Reservations will be made on a first come, first served basis with **seating to accommodate about 50 people**. We are currently only accepting reservations for 2025.

Reservations are for building use only, at no time will the park be closed for private use.

Rates for 2025

- All reservations require a Security Deposit of \$50, less the credit card processing fee (unless paying by check). Refundable after post event condition checks are completed by County staff, funds will be returned within 7 days. Further charges may be incurred should damage be found.

2025 Rates		
Category	Rate - 4 Hours	Rate - All Day (11AM - 8PM)
Resident Weekday	\$100	\$125
Resident Weekend	\$150	\$175
Non-Resident Weekday	\$150	\$200
Non-Resident Weekend	\$200	\$250
Non-Profit Weekday	\$100	\$150
Non-Profit - Weekend	\$150	\$200
For-Profit Weekday	\$300	\$350
For-Profit Weekend	\$500	\$550

Entering the Building

- A digital key code for the SIDE DOOR will be provided for use during the scheduled event. The front doors may be used during events but are only able to be propped open from the inside.
- A digital key code will be provided for the front gate, please only use it to unload or for guests with mobility limitations.
- All light switches are marked to ensure the best lighting options.

Parking and Restrooms

- 2 ADA and 56 standard vehicle spaces are available in the parking lot across the creek. There is a pedestrian bridge for access to Cascades Hall and the lower falls.
- 2 ADA and 3 standard vehicle spaces are available inside the gate for event organizers and those attending the event needing accessible parking.
- Do not park in front of the building or in the loop driveway, this is for unloading only.
- All restrooms are ADA compliant, 3 located within the building as well as 3 directly outside. And 2 vault-style restrooms near the parking lot.
- Cleaning and stocking will take place prior to scheduled events.

Decorations and Music

- Streamers, posters, balloons, and signs are permitted. NO glitter or confetti is allowed.
- If you would like to hang decorations (streamers, balloons, light weight signs), please use only the approved materials to preserve the walls. Approved materials will be available in the kitchen drawer labeled “Decoration Kit”.
- We reserve the right to request the removal of any sign for any reason.
- Any music or amplified sound in the building must be kept to a minimum. **No LIVE or AMPLIFIED Music is allowed outside of the building.**

Garbage/Recyclables

- Receptacles and recycling bins are on site for use, a portion of the rental fee charged is for this removal service.
- Do not place any liquids in the trash receptacles, use the kitchen sink to dispose liquids.
- All used Sterno fuel cans are to be placed in the specially marked container in the kitchen, to ensure safety and proper disposal.
- NO Glass containers.

On-Site Building Amenities

- (10) 6 ft. rectangular fold-top tables, (12) 8 ft. rectangular tables, and (10) 5ft. round tables are available to set as desired.
- Chairs are stacked on the dollies in the storage area behind the curtains.
- Wall-mount TV’s and speakers are available to use for any event. Further instructions for use will be provided prior to the scheduled event.
- A small staging kitchen with extra counter space, refrigerator, and microwave are available for use.
- (4) Chafing dishes are available, if needed. Sterno fuel cans for the chafing dishes are NOT provided. Each dish uses 2 Sterno fuel cans.
- A cold beverage table is also available for use. If using you must provide ice, there is NO ice machine in the building, the table holds approximately 10 lbs. of ice. Emptying instructions will be provided as well.

Closing the Building

- Picking up garbage, including all decorations, is required prior to leaving the building/grounds.
- Make sure the lights are turned off and there is no water left running.
- Please leave tables and chairs as they were set upon arrival.
- Close and lock all doors and windows.
- Do not leave items in the fridge or freezer upon exiting the building.
- Please spot sweep the floor and wipe counters of any debris with the provided cleaning supplies in the kitchen.

Thank you for choosing Cascades Hall at Delphi Falls County Park!